Chapter One - Electronic Appliance in Common Area <u>Terms & Condition</u>

Year 83, Student Housing Manual amendment, meeting established
Year 85, Student Housing Manual amendment, meeting amended
Year 86, Student Housing Manual amendment, meeting amended
Year 87, Student Housing Manual amendment, meeting amended
Year 89, Student Housing Manual amendment, meeting amended
Year 90, Student Housing Manual amendment, meeting amended
Year 90, Student Housing Manual amendment, meeting amended
Year 90, Student Housing Manual amendment, meeting amended

- 1. Each dormitory facilities a washing machine, washing dryer, dryer, induction cooker, cooker, oven, microwave, fridge and other electrical appliance, which is approved by Student Housing Centre, for boarding students' convenience. Except cooker, oven, microwave and fridge, it adopts outsourcing for facility.
- 2. The fire gate will be closed by service students in work-study (if there is any issue with the time to switch off light inside the room it will be discussed and needs to have the Head of Dormitory's approval, then notify the Student Housing Centre and has their agreement, and that it will be amended).
- 3. In order to keep environment a peaceful place, wash machine, wash dyer, dyer and other electrical appliance that may cause noise, must not to be used from 12.00am-06.00am each day (every electrical appliance in the common area, if any issue with the time to use those ones, it will be discussed and needs to have the Head of Dormitory's approval, then notify the Student Housing Centre and has their agreement, and that it will be amended).
- 4. When using the microwaves and induction cooker and other kitchen appliance, extra caution is required as follows:
 - (1) Must not move the kitchenware to other places for use.
 - (2) Avoid heating up for long time to ensure it is safe, and pay attention that do not spill soup on the operating floor/area.
 - (3) Must not put metal appliance (including aluminum / foil paper) in the microwave. Should unseal the food if it is sealed or covered.
 - (4) Do not operate microwave if it is empty. It is only used for cooking/heating purposes.
 - (5) Please use utensils for induction cooker use only when operating induction cooker. Please do not place any fragile utensils on induction cooker.(6) Please clean up after use.
- 5. Please take good care of the appliance. Please contact directly with the contractor or counsellors, other work-study service students in the event of mechanical failure or other issues. It will contact maintenance group for repair.