

Chapter One – End of Semester Dormitory Closed Measurement

Student Housing Manual amendment, meeting amended, 1994
Student Housing Manual amendment, meeting amended, 1995
Student Housing Manual amendment, meeting amended, 1996
Student Housing Manual amendment, meeting amended, 1997
Student Housing Manual amendment, meeting amended, 1998
Student Housing Manual amendment, meeting amended, 1999
Student Housing Manual amendment, meeting amended, 2000
Student Housing Manual amendment, meeting amended, 2007
Student Housing Manual amendment, meeting amended, 2009
Student Housing Manual amendment, meeting amended, 2015

1. During the winter/summer vacation, except specified male and female dormitories to be opened, the student dormitories will be closed from 4:00 pm on the third day of the final exam (including the last day of the exam) for the first semester; and from 4:00 pm on the seven day of the final exam (including the last day of the exam) for the second semester.
2. All the boarding students should, prior to departure, complete property checks and clean the environment in accordance with 'procedure for dormitory departure.' Departure is to be granted thereafter.
3. Every student should apply for the leaving of dormitory on their own during the inspection period when announced. If they cannot apply on their own, they should get their roommate's consent in writing to act on their behalf. After the consent, the applicant's roommate will become responsible for the applicant's personal responsibilities for property checks in the common area and for cleaning the environment.
4. For those graduated students leaving school who need to leave prior to the inspection when announced, s/he needs to contact their correspondign counsellors to arrange another time for property checks and personal environmental cleaning.
5. All the dormitories are to be all cleared during the summer vacation; Dormitory opened during the winter vacation should be cleared. When the dormitory is cleared personal belonging needs to take back. For those students remaining to continue with stay in the dormitory for the next semester, if there is any heavy stuff and not convenient to take back, it can be packed and labelled the room number and the name, then placed in the storage for overall management. If there is anything that gets damaged or is lost due to not having been returned or is not

clearly labelled when placed in the storage, request for recovery of damage will not be accepted. If not cleared, all things in the dormitory will be all removed and listed as 'insufficiency' record for once and deposit will be also confiscated.

6. Dormitory opens from 8:00 am two days before the school enrolment each semester.