

Soochow University
Student Manual Amendment Meeting Constitution

Year 87, December published
Year 89, December amended
Year 92, Student Manual amendment amended
Year 96, Student Manual amendment amended
Year 97, Student Manual amendment amended
Year 100, Student Manual amendment amended
Year 102, Student Manual amendment amended

1. This constitution is set in accordance with the article 28 of the Student Housing Counselling and Management.
2. Student Manual amendment meeting (referred to 'meeting' therein) to set each rule in details and relevant amendment business.
3. The meeting will have 31 representatives, other than the manager of the Student Housing Centre, one representative of administrative associated staff from each dormitory, counsellor from each student dormitory, one administrative assistant and the president and vice-president of Life 勵進會 as representative at default, the remaining representatives should be assigned according to the ratio of boarding number of people from each dormitory:
 - (i) 松勁 building represents four people.
 - (ii) 榕華 building represents four people
 - (iii) 柚芳 building represents five people
4. The terms of the representative at the meeting will be terminated at the end of semester. If terms continue the representative at default should attend and discontinue set by its responsibilities.
5. The manager of the Student Housing Centre is the convener, and will be the chairman at the meeting.
6. The ratio of attendance of representatives at the meeting should be over 2/3, and should discuss and agree when it is over 2/3 attendance rate. If necessary invite relevant people to attend the meeting to explain.
7. First semester of each school year each representative has been assigned at each dormitory the convener should hold the first meeting, the discussion should be completed before the end of the first semester. If special factor that the discussion cannot be finished and reached agreement, the Student Housing Centre must announce the meeting of Student Housing Manual amendment is to be discontinued with amendment, and original rules of the Manual will apply.
8. The representatives at the meeting must propose; each dormitory leader meeting must propose; over 10 boarding students' petition can propose. Each proposal should include the reason and explanation, and submit to the Student Housing Centre as agenda at the meeting within timeframe.
9. The outcome of the meeting is to submit along with other relevant unit's suggestions to the Dean Chen of Student's Affair and have his approval then it will become effective.
10. Following the outcome of the meeting, if boarding students are concerned about difficulty

in carrying out or do not satisfy, it needs to have at least three Life 勵進會's proposal together and the proposal is to be sent to the Student Housing Centre to have overall boarding students' views on that, after Dean Chen's approval and amended then to become effective.

11. This constitution should report to the Dean of Student's Affair. The same approach will apply when amend.